

Shoshone De Leon

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Date of birth	1998-03-26	Nationality	Australian
Place of birth	Australia		

PROFILE I am a quick learner with experience in many fields of work from retail, to IT. I work hard in a team and also independently, getting a job done quickly and efficiently.

EMPLOYMENT HISTORY

Sep 2017 – Feb 2018	Retail Assistant, Hype DC Footwear	Melbourne, Australia
	Working with many customers at once supplying them with correct sizing in footwear	
Jan 2018 – Mar 2018	IT Support Consultant, Leopard Systems	Melbourne, Australia
	Installed software in scanners used by TOLL and DHL.	
Aug 2017 – Nov 2017	Bartender, Billboard the Venue	Melbourne, Australia
	Worked long and hard hours in an extremely fast paced environment while being efficient.	
Mar 2017 – Aug 2017	Hotel Receptionist, Aura on Flinders Apartment Hotel	Melbourne, Australia
	Customer service and hotel room bookings	

LANGUAGES	English	Native speaker	Filipino	Highly proficient
	German	Very good command		

EDUCATION

Feb 2017	RMIT University, Associates Degree in Aviation	Melbourne, Australia
Nov 2016	St Columba's College, Year 12 Graduate	Melbourne, Australia

SKILLS	Microsoft Software	Experienced	Technology	Expert
	Customer Service	Experienced		

COURSES

Oct 2017	First Aid Course, Red Cross Australia
Nov 2016	Responsible Service of Alcohol, Victorian Commission for Gambling and Liquor Regulation
2016	Working with Children Check, Victoria State Government